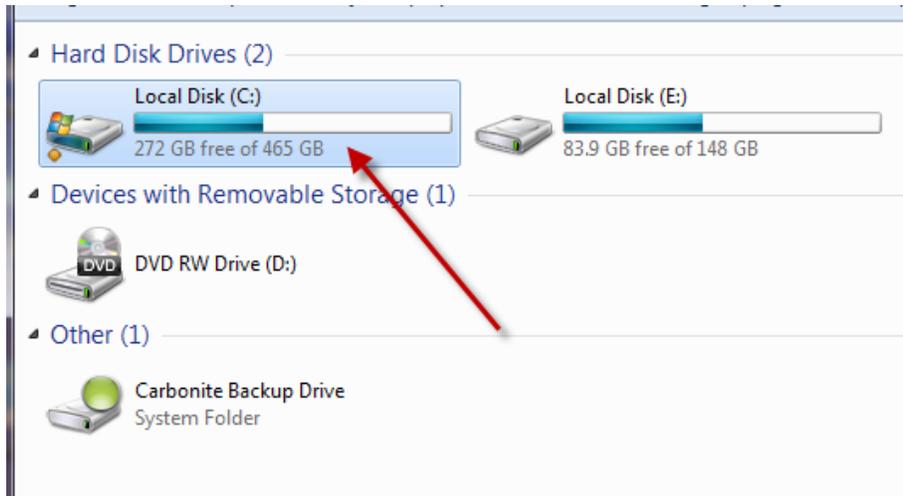




How to Backup Files to an Outside Source

1. Make sure M-SHOP is not running and go to your (C:) Drive or the drive that stores your M-SHOP files



2. Select Program Files

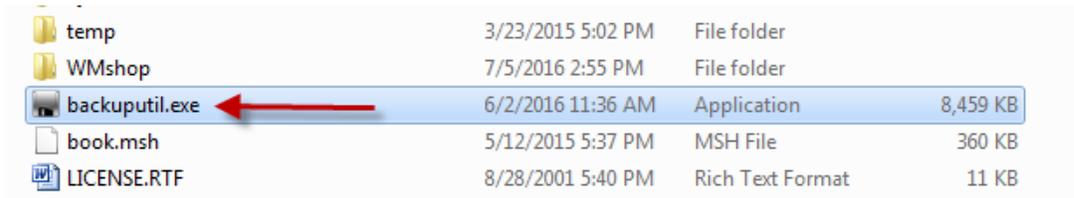
Payment Gateway	11/14/2011 10:23 ...	File folder
PerfLogs	7/13/2009 11:20 PM	File folder
Program Files	9/15/2016 3:43 AM	File folder
Program Files (x86)	11/7/2016 1:00 PM	File folder
ProgramData	11/4/2016 12:59 PM	File folder
QuickBooks Backup_11_7_13	11/7/2013 12:35 AM	File folder

3. Select Mshop

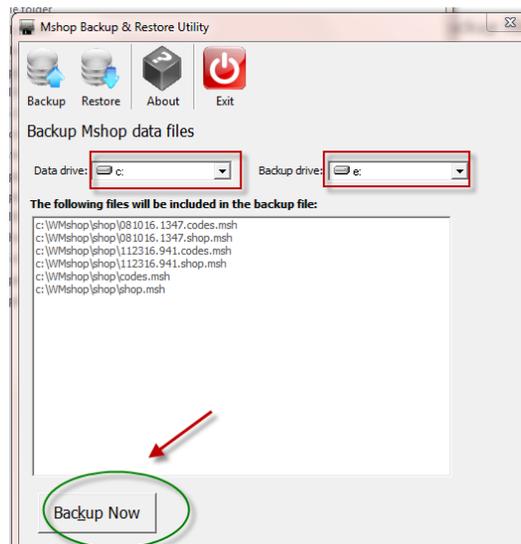
Mozilla Firefox	10/29/2012 1:57 AM	File folder
MSBuild	5/31/2016 2:20 PM	File folder
MSECache	10/27/2011 3:32 PM	File folder
Mshop	7/5/2016 2:53 PM	File folder
MSXML 4.0	10/20/2011 1:53 PM	File folder
Neat	9/26/2012 12:06 AM	File folder
Netscape	6/17/2013 2:48 PM	File folder

How to backup files to an outside source

4. Select backuputil.exe



5. Enter the data drive that holds the M-SHOP data and what backup drive to send the data to



6. Then Select Backup Now

7. Your files will be sent to the destination source

